

Appendix 3 - 3.10 Memo's (Exemption Urgency)

Function	Cluster	Description of Contract	Estimated Start date of Contract or Extension	Estimated End date of Contract	Total Estimated Contract Value £	Summary of explanation of why the contract was urgently required and justification for suspension of procurement regulations, in whole or in part:
Resources	Capital	<p>Servicing and Leasing Services for Properties Acquired for the Aberdeen Western Peripheral Route- A number of properties were purchased in 2007 either by agreement or CPO in advance of the AWPR/B-T Construction works. Following a tender process, a contract to provide Servicing and Leasing Services for those properties not demolished to may way for works was awarded to Aberdeen Considine in 2012 for a period of 4 years. The same contract has subsequently been extended and varied to include marketing and selling of the remaining properties. This request relates to a further proposed 24 month extension.</p>	01/07/2022	01/07/2024	60,000	<p>Aberdeen Considine has been acting as estate agent in relation to these properties for 10 years now, and the current agreement has expired. It is anticipated that the serviced properties will be cleared by Transport Scotland to go onto the open market in the next 6 months. At the time of the original tender there were 19 No. properties to be serviced and leased on the AWPR. Following advanced works demolitions in 2013 there are now only 12 No. properties remaining on the AWPR. Given that the Balmedie to Tippetty project was also included into the construction works for the AWPR/B-T project, an additional property has also been managed on the Balmedie to Tippetty leg. With the reduced number of properties it is estimated that the management fees for servicing and leasing the surviving properties is circa £10k per annum. If the remaining properties were to be sold within the next 24 months, this would incur a fee of around £33k - £40k. It should be borne in mind that the leased properties bring a surplus income into the project budget. It is proposed that the current contractual arrangement is extended until July 2024.</p>